

# Garage Sale Checklist



## 1-3 Months Before:

- \_\_\_ Start sorting and gathering items for sale
  - \_\_\_ bedrooms
  - \_\_\_ kitchen
  - \_\_\_ closets
  - \_\_\_ toy box
  - \_\_\_ attic
  - \_\_\_ basement
  - \_\_\_ garage
  - \_\_\_ tool shed
  - \_\_\_ home décor (walls, bookshelves)
  - \_\_\_ lawn and garden
- \_\_\_ Gather pricing supplies – masking tape, permanent markers, string tags
- \_\_\_ Price items as you gather them
- \_\_\_ Determine the dates and hours of operation for your sale
- \_\_\_ Determine if you will partner with neighbors or family members – make contacts
- \_\_\_ Start gathering shopping bags and boxes
- \_\_\_ Call local zoning officials to determine rules and regulations for conducting home sales and obtain permit if required

## 2 Weeks Before:

- \_\_\_ Place advertisements:
  - \_\_\_ newspapers
  - \_\_\_ Facebook, other online boards
  - \_\_\_ bulletin boards

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\_\_\_ Determine number of signs needed and gather supplies:

- \_\_\_ pre-made signs or poster board
- \_\_\_ mounting posts or stakes
- \_\_\_ markers
- \_\_\_ flags balloons

\_\_\_ Make signs

\_\_\_ Gather display tables, clothes racks

\_\_\_ Determine how you will dispose of unsold items and make necessary arrangements

## 1 Week Before:

\_\_\_ Go to the bank and get change – tens, fives, ones, coins

\_\_\_ Begin setup

- \_\_\_ dust, polish, and clean items as you go – the nicer it looks, the more likely you are to get the price you want
- \_\_\_ make sure you have access to electricity in your sale area for testing electric-powered items
- \_\_\_ arrange like items together – most shoppers are looking for something specific and will gravitate to their area of interest (kid's clothes, tools, etc.), so make it easy for them
- \_\_\_ put small game pieces or matching jewelry in zip-close plastic bags to prevent them from getting misplaced or scattered as people shop

## 1 Day Before:

\_\_\_ Post Signs

\_\_\_ Final walk-through, make sure everything has a price on it

\_\_\_ Get some rest!

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## Day of Sale:

- \_\_\_ Put change in waist pouch, money apron or backpack
- \_\_\_ Put out balloons, flags to draw attention to your sale
- \_\_\_ Move any vehicles that block the view or access to your sale area
- \_\_\_ Be sure to open your sale on time or early if possible
- \_\_\_ Be prepared to negotiate!

## Final Day of Sale:

- \_\_\_ Consider re-pricing or changing to a 'bag' sale - \$5.00 for everything you can stuff in a shopping bag
- \_\_\_ At close of sale, bag and box everything so it will be ready for pickup
- \_\_\_ Resist the urge to take anything back into your house!
- \_\_\_ Take down all signs, flags, balloons
- \_\_\_ Sit back, count your earnings, look around, and pat yourself on the back for achieving a less-cluttered home!

Schedule a pickup of the items that you did not sell that have resale value:

Pickup Please

([www.pickupplease.org](http://www.pickupplease.org))

Go online or call 1-800-775-8387 to schedule a free donation pickup of clothing household, toys, books, small furniture, etc. Proceeds benefit Vietnam Veterans.

Salvation Army

[www.satruck.org](http://www.satruck.org)

Just type in your zip code, then describe what you have ready for free pickup or find the nearest drop-off location.